

Pure Dermatology

CANCELLATION POLICY

THIS NOTICE DESCRIBES OUR CANCELLATION POLICY. PLEASE READ IT CAREFULLY

YOUR MEDICAL CARE IS OUR *NUMBER ONE* PRIORITY. WE THOUGHTFULLY SET ASIDE YOUR APPOINTMENT TIME TO FOCUS SOLELY ON YOU. NO SHOWS, LATE CANCELLATIONS (NOT WITHIN 48 HOURS) OR ARRIVING LATE (15 MINUTES PAST YOUR SCHEDULED APPOINTMENT TIME), ALL PREVENT US FROM BEING ABLE TO SPEND THIS TIME WITH YOU OR ANOTHER WAITING PATIENT.

THE FIRST TIME A PATIENT NO SHOWS, DOES NOT CANCEL WITHIN 48 HOURS (IF THE APPOINTMENT WAS MADE OUTSIDE OF 48 HOURS) OR ARRIVES 15 MINUTES PAST THEIR SCHEDULED APPOINTMENT, A ONE TIME NO PENALTY WILL BE EXTENDED AS A COURTESY. **WE GET LIFE HAPPENS!**

THE SECOND AND THIRD TIME A PATIENT NO SHOWS, DOES NOT CANCEL WITHIN 48 HOURS (IF THE APPOINTMENT WAS MADE OUTSIDE OF 48 HOURS) OR ARRIVES 10 MINUTES PAST THEIR SCHEDULED APPOINTMENT, A ONE TIME FEE OF \$75.00 WILL BE ADDED TO THEIR ACCOUNT AND MUST BE PAID PRIOR TO OR AT THE TIME OF THEIR NEXT APPOINTMENT. THIS MAY NOT BE SUBMITTED TO INSURANCE FOR REIMBURSEMENT.

AFTER THE THIRD NO SHOW, LATE CANCELLATION OR LATE ARRIVAL IF A PATIENT WOULD LIKE TO SCHEDULE, THEY MUST REMIT A NONREFUNDABLE DEPOSIT FOR THE APPROXIMATE COST OF THE VISIT. IF THERE IS A SUBSEQUENT NO SHOW, LATE CANCELLATION OR LATE ARRIVAL, THE DEPOSIT WILL BE FORFEITED.

EMERGENT SITUATIONS ARE A PART OF LIFE. IF THERE IS AN EMERGENCY, PLEASE LET OUR STAFF KNOW! IN THESE SITUATIONS, THE FEES MAY BE WAIVED.

PURE DERMATOLOGY ALSO DEEPLY VALUES YOUR TIME. AS MEDICAL CARE CAN BE UNPREDICTABLE, THERE ARE TIMES OUR PROVIDERS MAY RUN LATE. ANY PATIENTS THAT ARE SIGNIFICANTLY INCONVENIENCED WILL BE ENCOURAGED TO CONTACT THE PRACTICE ADMINISTRATOR. WE WOULD LIKE THE OPPORTUNITY TO RECTIFY THE INCONVENIENCE.

Patient Printed Name

Patient/Guardian/Representative Signature

Date

IF YOU WOULD LIKE A COPY OF OUR CANCELLATION POLICY OR HAVE ANY QUESTIONS, PLEASE LET US KNOW!
